

## **Agenda for a meeting of the Executive to be held on Tuesday, 5 March 2024 at 12.00pm or on the rising of the earlier meeting of the Executive whichever is the later, in the Council Chamber - City Hall, Bradford**

### **Members of the Executive – Councillors**

<b>LABOUR</b>
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Duffy

### **Notes:**

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. **Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place.** Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- **Members of the public are respectfully reminded that this is a meeting that is being held in public NOT a public meeting. The attendance of the public to observe the proceedings is welcome.**
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

**From:**

**To:**

Jason Field  
Interim Director of Legal and Governance  
Agenda Contact: Yusuf Patel  
Phone: 07970 411923  
E-Mail: [yusuf.patel@bradford.gov.uk](mailto:yusuf.patel@bradford.gov.uk)

## A. PROCEDURAL ITEMS

### 1. DISCLOSURES OF INTEREST

(Members Code of Conduct – Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

#### **Notes:**

- (1) *Members must consider their interests, and act according to the following:*

<b>Type of Interest</b>	<b>You must:</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest; not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item <u>only if</u> the public are also allowed to speak but otherwise not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>
<i>Other Registrable Interests (Affects)</i> <b>OR</b> <i>Non-Registrable Interests (Affects)</i>	<i>Disclose the interest; remain in the meeting, participate and vote <u>unless</u> the matter affects the financial interest or well-being</i>  <i>(a) to a greater extent than it affects the financial interests of a majority of inhabitants of the affected ward, and</i>  <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest; in which case speak on the item <u>only if</u> the public are also allowed to speak but otherwise not do not participate in the discussion or vote; and leave the meeting <u>unless</u> you have a dispensation.</i>

- (2) *Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (3) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

## **2. INSPECTION OF REPORTS AND BACKGROUND PAPERS**

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Yusuf Patel – 07970 411923)

## **3. RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Yusuf Patel – 07970 411923)

## B. STRATEGIC ITEMS

<b>LEADER OF COUNCIL &amp; CORPORATE</b>
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*(Councillor Hinchcliffe)*

### 4. BRADFORD EAST LOCALITY PLAN - PROGRESS UPDATE 2022/23

1 - 56

The Strategic Director Place will submit a report (**Document “AQ”**) which gives an update on the progress achieved towards addressing the locality-wide priorities set out in the Bradford East Locality Plan during 2022/23.

#### **Recommended –**

- (1) The Executive is invited to comment on the Bradford East Locality Plan – Progress Update 2022/23, as set out in Appendix A to Document “AQ”.**
- (2) The Executive requests that the Bradford East Area Co-ordinator, accompanied by the Chair of Bradford East Area Committee, presents a progress report to the Executive in 12 months time, setting out the progress and achievements made for each of the priorities detailed in the Bradford East Locality Plan during 2023/24.**

Overview and Scrutiny Area: Corporate / Health & Social Care

(Louise Williams – 01274 431066)

### 5. LEVEL FOUR DEVOLUTION

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The Chief Executive will submit a report (**Document “AR”**) which provides an overview of the recently announced Level 4 Devolution Framework, through which the West Yorkshire Combined Authority can apply to access new powers, functions and flexibilities, and the associated readiness conditions.

The report also provides an update on work that has taken place since November 2023 to develop the West Yorkshire response and the Combined Authority’s submission to Government, including the foundational partnership principles.

#### **Recommended –**

**To formally ratify the Council’s support for the Combined Authority’s application to begin talks on adopting new Level 4 Devolution powers.**

Overview and Scrutiny Area: Corporate

(Ruth Davison - 01274 431431)

## C. PORTFOLIO ITEMS

### EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER

*(Councillor I Khan)*

#### 6. DETERMINATION OF PRIMARY AND SECONDARY ADMISSION ARRANGEMENTS

115 -  
160

The Strategic Director Children's Services will submit a report (**Document "AS"**) which asks the Executive to determine the admission arrangements including:

- To approve the Admission Arrangements for Community and Voluntary Controlled Schools for entry to school in September 2024/25
- To approve the Co-ordinated Admission Schemes for entry to school in September 2024/25 for Primary, Secondary and In-Year Admissions.
- To note the 'own admission authority schools' proposing changes to their admission policies for entry to school in September 2024/25
- To note Published Admission Numbers for entry to school in September 2024/25

#### **Recommended –**

- (1) That the Executive approve the Primary and Secondary Admission Arrangements.**
- (2) That the Executive approve the Primary and Secondary Co-ordinated Admissions Scheme.**
- (3) That the Executive approve the In-Year Co-ordinated Admissions Scheme.**
- (4) That the Executive note the proposed changes to the admission arrangements for own admission schools listed in Appendix E to Document "AS".**
- (5) That the Executive note the Published Admission Numbers contained in Appendix G to Document "AS"..**

Overview and Scrutiny Area: Children's Services

(Rachel Phillips - 01274 439215)

## HEALTHY PEOPLE AND PLACES PORTFOLIO

*(Councillor Ferriby)*

### 7. LIBRARY SERVICE REVIEW

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186

The Strategic Director Place will submit a report (**Document “AT”**) which provides an update on progress with the Library Service Review and key facts and figures, which provide context for the needs analysis work that will form the next stage of the Review.

#### **Recommended –**

**That Members agree to the methodology and timescales for the Strategic Review of Libraries as outlined in section 3 to Document “AT”, and delegate responsibility to the Strategic Director of Place to bring a further report with the results of the data assessment work and initial options for savings at the appropriate time.**

Overview and Scrutiny Area: Regeneration and Environment

(Phil Barker - 01274 432616)

### 8. SPORTS FACILITIES SERVICE REVIEW

187 -  
208

The Strategic Director Place will submit a report (**Document “AU”**) which explains the progress in considering the budget savings and options for the future of the Sports Facility Service. We have commenced the strategic review and started to collate and examine the data and needs analysis information. This report highlights some of the early findings and indicates further actions which will be required as the review continues.

#### **Recommended –**

**Members are requested to:**

**Note the progress made to date and information provided in Document “AU” and instruct the Strategic Director of Place to continue the Sports Facilities Review and report back to Executive when the proposals are ready for public consultation.**

Overview and Scrutiny Committee: Regeneration and Environment

(Phil Barker - 01274 432616)

**REGENERATION, PLANNING & TRANSPORT  
PORTFOLIO**

*(Councillor Ross-Shaw)*

**9. HOUSING REVENUE ACCOUNT - RENTS AND SERVICE CHARGES**

209 -  
214

The Strategic Director, Place will submit a report (**Document “AV”**) which sets out the issues that have been identified in relation to the historic setting of rents and service charges within the Housing Revenue Account.

**Recommended –**

**That Executive:**

- (1) Notes the identified issues in relation to the rent standard for social housing as set out within this report and the financial implications thereof.**
- (2) Approves the process of refunding tenants and former tenants in respect to any overcharging that has occurred since April 2020.**
- (3) Notes the actions undertaken to resolve the existing breach of regulatory standards and to prevent future breaches from occurring.**
- (4) Instructs the Strategic Director Place to confirm with the Regulator of Social Housing the measures put in place to resolve the breach of the rent standard and to ensure future regulatory compliance.**

Overview and Scrutiny Area: Regeneration and Environment

(Alan Lunt - 01274 434748)

**10. LOCAL DEVELOPMENT SCHEME UPDATE**

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266

The Council is required to publish and keep up to date a Local Development Scheme (LDS) which sets out the content and timetable for the preparation of the Local Plan. The current Local Development Scheme was approved in 2021 outlining the programme to 2024. The LDS has been revised and updated taking account of recent and emerging changes to the planning system, changes in local circumstances, as well as progress to date on the Local plan.

The Strategic Director Place will submit report (**Document “AW”**) which provides an up-to-date position for the public and other interested parties. It is also a key background document which is considered when examining Local Plan Documents by an Inspector at Examination in Public.

**Recommended –**

**Recommended that the LDS contained in Appendix 1 to Document “AW” be approved and brought into effect from the 13<sup>th</sup> March 2024.**

Overview and Scrutiny Area: Regeneration & Environment

(Andrew Marshall – 01274 434050)

**11. EXCLUSION OF THE PUBLIC**

**Recommended –**

**That the public be excluded from the meeting during consideration of Not for Publication Appendix A relating the Disposals Programme on the grounds that it is likely in view of the nature of the business to be transacted or the nature of the proceedings, that if they were present, exempt information within Paragraph 3 Finance or Business Affairs of Schedule 12A of the Local Government Act 1972 (as amended), would be disclosed and it is considered that, in all the circumstances, the public interest in excluding public access to the relevant part of the proceedings outweighs the interest in publication of the report.**

**It is in the public interest in maintaining these exemptions because it is in the overriding interest of proper administration that Members are made fully aware of the financial implications of any decision.**

**12. DISPOSALS PROGRAMME**

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The Strategic Director Place (**Document “AX” which contains Not for Publication Appendix A**) which asks the Executive to consider and agree to an ongoing disposal programme of surplus to requirements property and land assets for the purposes of generating capital receipts. The Programme will identify the methodology for due diligence determination, of how assets will be brought forward for consideration for disposal, details of assets to be disposed of, timescales and estimated capital receipt generation together with appropriate governance for monitoring the programme.



**Recommended –**

**That Executive approves the following recommendations.**

- (1) To consider and approve the contents of Document “AX”.**
- (2) Approve Delegation to award appropriate consultancy contracts in relation to the delivery of the Programme to the Strategic Director, Corporate Resources in consultation with the Director of Finance And the Head of Procurement.**
- (3) To agree to the reporting process detailed above at 2.42 to Document “AX”.**

Overview and Scrutiny Committee: Corporate

(Michael Watkins)